## Somanna A.K

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### My brand statement:

I believe in continuous improvement and consistent performance there by help the organization in achieving their objectives.

**Strengths**

Strengths-Honesty, commitment and team player.

**Work experience:**

Worked as process executive at Infosys BPO for a period of 10 months.

Working as Senior Analyst at Northern Operating Services Ltd (Feb 16th 2009 till date).

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| **EXPERTISE**  Reconciliation  Training / Mentoring  Service Level Adherence  Report Generation  Team Management  Flexibility  Quality Analysis | **PROFILE**   * An ambitious professional with 6 years experience in the areas of Reconciliation Research & Resolution, Operations Management, Client Servicing, MIS Reportin*g* , Risk Reporting and Team Building * Currently working as **Senior Analyst** at Northern Operating Services Pvt Ltd * Adept in managing multiple responsibilities simultaneously with focus on accuracy, timeliness and client relationship management. * Decisive leader with ability of handling large tasks in a disciplined and organized environment & mentoring and motivating teams in optimizing performance levels. * Strong background in reconciliation. |

**PROFESSIONAL EXPERIENCE**

**Senior Analyst, Since Sep 2011**

**Analyst, Feb 2009  Aug 2011**

* Responsible for reconciling Cash & Stock books for custodian business.
* Adhere to all the controls and make sure the team is adhering to all the controls to minimize risk.
* Follow audit norms, reporting deviations / suggesting controls.
* Generating weekly and monthly reports and reporting the same to the senior management
* Resolving net differences in stock accounts and Clearing the repair queues and missing balances in cash accounts.
* Managed BAU effectively in adherence to Service level agreement.
* Review internal control procedures for operational systems, identify weakness and recommend improvements
* Attend weekly calls with partner areas and provide update on BAU issues.
* Certified to work from home during emergency requirements.
* Prepare Quarterly audit reports for internal auditors which reflect the client holdings under NT custody with that of Sub-custodian.
* Successfully migrated the sub custodian (RBS to Barclays).
* Do Quality check for 4 regions namely Uk & Euroclear, US Recs, APAC & Europe.
* Conducted training sessions to new partners (presentations and class room sessions)
* Provide Monthly quality analysis report to the respective teams.
* Worked on GRIT (Global reconciliation issue Tracking).Create auto match & auto assign rules on backend platforms (TLM GXM UAT & TLM GXM DEV) and move to production.

**PERFORMANCE MILESETONES**

* Promoted to the role of a Senior Analyst based on Excellence in execution and reliable performance.
* Outstanding Performer of the Month Award
* Risk Reporting & Quality Assurance Reconciliation :(2015)Team Award for providing quality and service excellence

**TECHNICAL SKILLS**

* TLM Reconcilement Tool.(Transaction life cycle management)
* MTS prod (money transfer system)
* ELM (Exceptions Lifecycle Management)
* FM (Fund Master)

**ACEDEMIA**

* PGDBM from MATS school of business, Bangalore in the year 2009.
* Bachelor of Business Management (B.B.M) from SDM College, Mangalore in the year 2006.
* Pre University from Mahajana College, Mysore in the year 2003.
* Secondary School Leaving Certificate (SSLC) from Lions High School, Kalathmad.

**PERSONAL DETAILS**

# Date of Birth : 14th October 1984

# Place : Coorg

Marital Status : Married

# Languages Known : English, Hindi, Coorgi, Kannada, Malayalam

# & Tamil.

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# Date : 14/04/2015

**Place : Bangalore Signature**